





### Instruction to your Bank or Building Society to pay by Direct Debit.

Please fill in the whole form using a ball point pen and send it to address opposite:

Service user number

8 5 2 5 8 5

Reference number

### Instruction to your Bank or Building Society.

Please pay The Magistrates' Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debits Guarantee. I understand that this instruction may remain with The Magistrates' Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

**The Magistrates' Association  
Membership Department  
28 Fitzroy Square  
London  
W1T 6DD**

Name(s) of account holder(s).

Bank/Building Society account number.

Branch sort code.

Name and address of your bank/building society:  
To the Manager:

Bank and building societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the payer

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Magistrates' Association will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request The Magistrates' Association to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by The Magistrates' Association or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when The Magistrates' Association asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.